

MANUAL (XII)

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b) OF THE RIGHT TO INFORMATION ACT, 2005.

(Particulars of recipients of concessions, permits or authorizations granted by it)

I) DISCOUNT ON BANQUET / PARTIES RATES (ON FOOD BILL) AT HTC COMPLEXES :

In order to encourage Banquet party 10% discount can be given by local officer, and 20% discount in total can be extended by M.D in various complexes except marriage parties at Red Bishop and Hotel Raj Hans. DDO of Red Bishop, Panchkula and DDO of Hotel Rajhans, Surajkund can give 5%(Five percent) discount in total and MD can give 10%(Ten percent) discount in total on food bill of marriage parties.

This discount will not be applicable/allowed on MRP items.

In addition to above Discount, the Complimentary room will be allowed on Banquet parties as per details given below:-

If Total Guaranteed Food Bill is more than Rs. 50,000/- (Rupees Fifty Thousand)	One Room (Except Suite) would be given complimentary for one night in case of Banquet party function.
If Total Guaranteed Food Bill is more than Rs.1,00,000/- (Rupees One lac)	Two rooms (Except Suites) would be given complimentary for night in case of Banquet party.

Note : There will be no discount on Liquor served in the Parties

DISCOUNT ON BOOKING AMOUNT OF HALL AT HTC COMPLEXES.

On the booking amount of Convention Halls / Conference Halls / Porta Cabins / Banquet Halls / Lawns /

Open Spaces, concession of 20% can be given by the MD for holding of conferences, conventions, parties, exhibitions, meets, events etc. **except for marriages** in all the Tourist Complexes of HTC

II) DISCOUNT ON ROOM TARIFF AT HTC COMPLEXES ON ROOM BOOKING ONLINE/OFFLINE CUSTOMERS AND WEB AGENTS OF HARYANA TOURISM CORPORATION.

- a) Online Booking by HTC: 10% discount may be offered on Online Room Booking by HTC for specific period/specific occasion like Festivals, Haryana Tourism Day, World Tourism day.
- b) Web Agents : 10% discount may be offered on Room Booking by Authorized Web Agents of HTC for specific period only. Such discounts availed by the Web Agents to be passed to Guests.
- c) For Group Bookings of Rooms. The Discount will be as under:

On Bookings of minimum 5 Rooms or 1 Room for 5 nights continuously. 10% discount will be offered on Tariff only. In case food is taken on a la carte' 10% discount shall be allowed to the occupant of booked rooms. DDO of the unit will exercise this power.

For individual and larger groups giving good/repeated business field DDOs / Incharges will send proposal and MD, HTC will decide about allowing a discount keeping in view the power delegated by the Board of Director to the Managing Director, HTC in its meeting held on 11th August, 2004 vide Agenda item No. 121.14 and meeting held on 12th Jan, 2005 vide Agenda item No. 123.12. The power delegated to the Managing Director is as under :-

- i. Engaging Local Tour and Travel Agents/GSA on 20% commission basis.
- ii. Giving discount/Commission to local Tour and Travel Agents upto 20%
- iii. Giving 15% discount/commission to Sales Force and others in lieu of Business
- iv. Giving of discount/commission upto 40% on boarding/lodging in case of group bookings, depending on volume.

Note : At a time only one type of above Discount is applicable.

II) Rules of Booking of Rooms by Serving Officers/Officials of Haryana Government Department, Corporation and Board for Bookings of Room/Accommodation.

20% Discount on accommodation to the serving officers/ employees of Haryana State on private visit only subject to the condition that each Officer/Official can avail this discount on One Room at any Tourist resorts/Hotel per day.

Note : The Authenticated Employee ID with Photograph is required on Check-in to avail the above discount.

1. At a time only one type of Discount is applicable.
 - a) Any type of discount will not be applicable during 24-31 Dec., Fairs & Festivals, any specified date and place of Fairs & Festivals period.
 - b) The discount is permitted on production of Identification card or any appropriate proof of their office/ Institution at respective Tourist resort/hotel.
2. The Rules for Booking of Rooms/Accommodation at Tourist Resorts/Hotels of Haryana Tourism Corporation will also be applicable